

**LOCAL GOVERNMENT SERVICES  
JOINT POWERS AUTHORITY  
EXECUTIVE COMMITTEE MINUTES**

The Local Government Services Joint Powers Authority held a regular committee meeting on **May 17th, 2012** at Walnut Creek Downtown Library, Las Trampas Conference Room, 2<sup>nd</sup> Fl., 1644 N. Broadway, Walnut Creek, CA 94594. The meeting was called to order at **2:07pm**.

**1. CALL TO ORDER**

Members Present: Mike Garvey, Chair  
Nancy Mackle, Member  
Ken Nordhoff, Member  
Joni Pattillo, Member  
Herb Pike, Member

Members Absent: Dan Schwarz, Vice-Chair  
Steve Rogers, Member

Other Attendees: Richard Averett, Executive Director/CFO  
Jennifer Bower, Human Resources Director  
Jefferson Kise, Project Consultant

**2. CHANGES TO THE ORDER OF AGENDA - None**

**3. APPROVAL OF CONSENT AGENDA**

- A. Approval of **January 12<sup>th</sup> 2012** Minutes  
**ACTION:** **M/S Pike/Pattillo** to approve the Consent Agenda.  
**AYES:** Chair Garvey, Members Mackle, Nordhoff, Pattillo and Pike  
**NOES:** None  
**ABSTAIN:** None

**4. TREASURER'S REPORT**

- A. Review of Month-End Financial Reports through February 2012  
The Executive Director reviewed the unaudited results of the fiscal period July 1<sup>st</sup>, 2011 through February 29<sup>th</sup>, 2012. It was noted that LGS net income equals \$71,548 for the fiscal-year-to-date (FYTD). The balance sheet shows Total Equity of \$1,148,910. Reserve contributions for Other Post-Employment Benefit are being set aside monthly. Accruals for earned but not paid leave time have not been posted to the financials. These accruals are posted at the conclusion of the fiscal year.
- B. Approval of Payments and Deposits made December 2011 through February 2012  
**ACTION:** **M/S Pike/Nordhoff** moved to approve the payments and deposits as presented.  
**AYES:** Chair Garvey, Members Mackle, Nordhoff, Pattillo and Pike  
**NOES:** None  
**ABSTAIN:** None

**5. OLD BUSINESS**

- A. Approval of Cooperation Agreement Utilization Plan to Reduce Duplication  
**ACTION:** **M/S Nordhoff/Pike** moved to approve Cooperation Agreement Utilization Plan to Reduce Duplication.  
**AYES:** Chair Garvey, Members Mackle, Nordhoff, Pattillo and Pike  
**NOES:** None  
**ABSTAIN:** None

**6. NEW BUSINESS - None**

**7. PUBLIC COMMENT - None**

**8. NEXT MEETING -** The next meeting will be held on August 16th at 1:45 p.m. in San Rafael at a location to be determined.

**9. ADJOURNED –** Meeting adjourned at 2:13 p.m.