

**LOCAL GOVERNMENT SERVICES  
JOINT POWERS AUTHORITY  
EXECUTIVE COMMITTEE MINUTES**

The Local Government Services Joint Powers Authority held a regular committee meeting by teleconference on **October 14, 2010** at San Mateo County Transit District, Room 301, 1250 San Carlos Ave., San Carlos, CA 94070; Association of Bay Area Governments, Finance Director's Office, 101 Eighth St., Oakland, CA 94604; Larkspur City Hall, City Manager's Office, 400 Magnolia Avenue, Larkspur, CA 94939; and San Rafael City Hall, City Manager's Office, Room 203, 1400 Fifth Avenue, San Rafael, CA 94901. The meeting was called to order at **4:03 p.m.**

**1. ROLL CALL**

- A. Members: Mike Garvey, LGS Chair  
Ken Nordhoff, LGS Vice-Chair  
Herb Pike, Alternate Member  
Dan Schwarz, Member
- Absent Members: Steve Rogers, Member
- Other Attendees: Richard Averett, LGS Executive Director/CFO

**2. CHANGES TO THE ORDER OF AGENDA - None**

**3. APPROVAL OF CONSENT AGENDA**

- A. Approval of **August 12, 2010** Minutes.
- ACTION:** **M/S Pike/Schwarz** to approve the minutes of the August 12, 2010 as presented.
- AYES:** Chair Garvey, Vice-Chair Nordhoff, Member Schwarz, Alternate Member Pike
- NOES:** None
- ABSTAIN:** None

**4. TREASURER'S REPORT**

- A. Review of month-end financial reports through August 2010. The Executive Director reviewed the financial reports and noted that leave accruals and other fiscal-year-end adjustments had not been included in the reports presented. The reports were accepted as presented.
- B. Approval of Payments and Deposits made July and August 2010.
- ACTION:** **M/S Nordhoff/Schwarz** to approve the payments and deposits as presented.
- AYES:** Chair Garvey, Vice-Chair Nordhoff, Member Schwarz, and Alternate Member Pike
- NOES:** None
- ABSTAIN:** None
- C. Approval of Investments Report through September 2010.
- ACTION:** **M/S Pike/Schwarz** to approve the investments report as presented.
- AYES:** Chair Garvey, Vice-Chair Nordhoff, Alternate Member Pike, Member Schwarz
- NOES:** None
- ABSTAIN:** None

**5. OLD BUSINESS**

- A. STARS defined contribution benefits plan update. The Executive Director updated the Committee on implementation in both JPAs and Mr. Pike noted that ABAG employee contributions to the new program started with the last pay period.

**6. NEW BUSINESS**

- A. Client and Prospective Client Update. The City of Dublin will be considering joining the JPAs at their October 19<sup>th</sup> Council meeting. Chair Garvey will meet with San Mateo County to see if they are interested in joining.
- B. Regularly Scheduled Meetings – The Members reviewed the scheduled upcoming meeting, discussed and expressed a desire to cancel the November 18<sup>th</sup> meeting if no subsequent business required a meeting; with the next scheduled meeting date December 9<sup>th</sup>. This item was for discussion only, and no action was taken.
- C. Approval of new JPA member agency, the City of Dublin.
- ACTION:** **M/S Nordhoff/Schwarz** to approve the new JPA member agency.
- AYES:** Chair Garvey, Vice-Chair Nordhoff, Member Schwarz, Alternate Member Pike
- NOES:** None
- ABSTAIN:** None

7. **PUBLIC COMMENT** – None.
8. **NEXT MEETING** – The November 14<sup>th</sup> meeting is cancelled if there are no items needing the Committee's attention. The next meeting would be at 4:00 p.m. on December 9<sup>th</sup> 2010 via teleconference.
9. **ADJOURNED** - Meeting adjourned at 4:22 p.m.