

**LOCAL GOVERNMENT SERVICES  
JOINT POWERS AUTHORITY  
EXECUTIVE COMMITTEE MINUTES**

The Local Government Services Joint Powers Authority held a regular committee meeting by teleconference on **April 15, 2010** at San Mateo County Transit District, Executive Conference Rm. 3rd Floor, 1250 San Carlos Ave., San Carlos, CA 94070; Association of Bay Area Governments, Executive Director's Office, 101 Eighth St., Oakland, CA 94604; and Larkspur City Hall, Finance Director's Office, 400 Magnolia Avenue, Larkspur, CA 94939. The meeting was called to order at **9:33 a.m.**

**1. ROLL CALL**

- A. Members: Mike Garvey, LGS Chair  
Amy Koenig, Alternate Member  
Herb Pike, Alternate Member  
Other Attendees: Richard Averett, LGS Executive Director/CFO

**2. CHANGES TO THE ORDER OF AGENDA - None**

**3. APPROVAL OF CONSENT AGENDA**

- A. Approval of **February 11, 2010** Minutes. Alternate Member Koenig requested this item pulled from the Consent Agenda for a separate vote, so she could recuse herself due to her absence from the last meeting.

**ACTION:** **M/S Pike/Garvey** to approve the minutes of the February 11, 2010 Minutes as presented.

**AYES:** Chair Garvey, Alternate Member Pike

**NOES:** None

**ABSTAIN:** Alternate Member Koenig

- B. Approval of remaining Consent Agenda (management services agreement with the Marin Energy Authority).

**ACTION:** **M/S Pike/Koenig** to approve the consent agenda item as presented.

**AYES:** Chair Garvey, Alternate Member Pike, Alternate Member Koenig

**NOES:** None

**ABSTAIN:** None

**4. TREASURER'S REPORT**

- A. Review of month-end financial reports through February 2010. The Executive Director reviewed the financial reports and noted the need for reserves to meet future obligations and uncertainties. The Director also noted that the JPAs Administrative Fees to clients are now less than 10% for full-time staff. The reports were accepted as presented.

- B. Approval of Payments and Deposits made January and February 2010.

**ACTION:** **M/S Pike/Koenig** to approve the payments and deposits as presented.

**AYES:** Chair Garvey, Alternate Member Koenig, Alternate Member Pike

**NOES:** None

**ABSTAIN:** None

- C. Approval of Investments Report through March 2010.

**ACTION:** **M/S Pike/Koenig** to approve the investments report as presented.

**AYES:** Chair Garvey, Alternate Member Koenig, Alternate Member Pike

**NOES:** None

**ABSTAIN:** None

**5. OLD BUSINESS**

- A. STARS defined contribution plan benefits update. The Executive Director updated the Committee on negotiations with the provider (UTC) and the difficulty of having few assets, but needing cost-competitive pricing for participants. Alternate Members Pike and Koenig also commented on negotiations and on the need to implement soon or risk losing participants to other providers. The Director noted that he is still spending time on the project and RGS and ABAG are still incurring outside legal costs, albeit at a slower rate, to ensure proper plan set-up.

**6. NEW BUSINESS**

- A. Client and Prospective Client Update. The Executive Director noted the increasing number of clients and staff as summarized in the new report format accompanying the position listing.

B. Regularly Scheduled Meetings – The Members reviewed the scheduled upcoming meeting, discussed and expressed a desire to cancel the May 13th meeting if no subsequent business required a meeting, with the next scheduled meeting date June 10<sup>th</sup>, annual meeting. This item was for discussion only, and no action was taken.

C. Approval of new JPA member agency, the City of San Rafael.

**ACTION:** M/S Koenig/Garvey to approve the new JPA member agency.

**AYES:** Chair Garvey, Alternate Member Koenig, Alternate Member Pike

**NOES:** None

**ABSTAIN:** None

D. Approval of the Grant Funding Program. At the request of the Executive Director, these topics were deferred to the RGS Executive Committee as the funding source for grants and marketing expenses.

7. **PUBLIC COMMENT** – None

8. **NEXT MEETING** – The May 13th meeting is cancelled if there are no items needing the Committee's attention. The next meeting would be June 10th, 2010 annual meeting at 10:00 a.m. Cavallo Point, Marin County

9. **ADJOURNED** - Meeting adjourned at 11:01 a.m.