

**LOCAL GOVERNMENT SERVICES AUTHORITY  
BOARD OF DIRECTORS MINUTES  
DECEMBER 5, 2013**

The Local Government Services Authority held a regular meeting of the Board of Directors on December 5, 2013 at San Rafael City Hall, 1400 Fifth Street, San Rafael, CA 94901. The meeting was called to order at 2:15 p.m.

**1. CALL TO ORDER**

Members Present: Ken Nordhoff, Vice-Chair  
Nancy Mackle, Member  
Dan Schwarz, Member  
Julie Carter, Alternate Member

Members Absent: Steve Rogers, Chair  
Herb Pike, Member

Other Attendees: Richard Averett, Executive Director  
Jennifer Bower, Director of Human Resources  
Glenn Lazof, Deputy Chief Financial Officer

**2. CHANGES TO THE ORDER OF AGENDA - None**

**3. APPROVAL OF CONSENT AGENDA**

- A. Approval of **August 22, 2013** Minutes
- B. Approval of **October 17, 2013** Minutes  
**Action:** Moved and seconded (Schwarz/Mackle) and carried unanimously to approve consent agenda.

**4. TREASURER'S REPORT - None**

**5. OLD BUSINESS**

**Recess to Closed Session** 2:16 p.m.

- 1. UPDATE ON CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Initiation of litigation pursuant to Government Code Section 54956.9(d)(4): One potential case.

**Reconvene Regular Meeting** 2:20 p.m.

- A. Report from Closed Session  
**Action:** Direction was provided to JPA Counsel to proceed according to the terms recommended in the closed session staff report.

**6. NEW BUSINESS**

- A. Approval of **Resolution LGSBOD2013-03** to Select the Rate Method of Unemployment Insurance  
**Action:**  
Moved and seconded (Carter/Mackle) and carried unanimously to approve resolution LGSBOD2013-03.

**7. PUBLIC COMMENT - None**

- 8. ADJOURNMENT** – The meeting adjourned at 2:22 p.m. The next regular meeting is scheduled for February 27, 2014 at 1:00 p.m. in Walnut Creek.