



LOCAL AND REGIONAL GOVERNMENT SERVICES AUTHORITIES

Providing Solutions to California Public Agencies

P.O. Box 1350 · Carmel Valley, CA 93924 · 650.587.7300

LGS BOARD AGENDA

Agenda materials may be viewed on the Agency's web site LGS.CA.gov or by contacting the Executive Director prior to the meeting at the contact information below.

SPECIAL MEETING
Via Teleconference

June 30, 2014
3:30 p.m.

Association of Bay Area Governments, Finance Director's Office, 101 8th St., First Floor, Oakland, CA 94607
Dublin Civic Center, City Manager's Office, 100 Civic Plaza, Dublin, CA 94568
Larkspur City Hall, City Manager's Office, 400 Magnolia Avenue, Larkspur, CA 94939
San Rafael City Hall, Human Resources, 1400 Fifth Avenue, San Rafael, CA 94915
Walnut Creek City Hall, City Manager's Office, 1666 North Main Street, Walnut Creek, CA 94596
Yountville Town Hall, Town Manager's Office, 6550 Yount Street, Yountville, CA 94599

1. CALL TO ORDER

2. CHANGES TO THE ORDER OF AGENDA

3. PUBLIC COMMENT

Each speaker is limited to two minutes. If you are addressing the Board on a non-agenda item, the Board may briefly respond to statements made or questions posed as allowed by the Brown Act (Government Code Section 54954.2). However, the Board's general policy is to refer items to staff for attention, or have a matter placed on a future Board agenda for a more comprehensive action or report.

4. APPROVAL OF CONSENT AGENDA

Consent agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Executive Committee, staff or public request specific items to be removed for separate action.

A. Approval of **May 5, 2014** Minutes

Action

5. TREASURER'S REPORT - None

6. OLD BUSINESS - None

7. NEW BUSINESS

A. Authorize an Additional Contribution to MSA for Insurance Reserves

Action

8. ADJOURN

The next Regular Meeting will take place on August 21, 2014 at 1:00 p.m. in Dublin.

Americans with Disabilities Act

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Richard Averett at (831) 308.1508. Notification in advance of the meeting will enable Agency to make reasonable arrangements to ensure accessibility.

**LOCAL GOVERNMENT SERVICES AUTHORITY
BOARD OF DIRECTORS MINUTES
MAY 15, 2014**

The Local Government Services Authority held a regular meeting of the Board of Directors on May 15, 2014 at the Yountville Community Center Art Room. The meeting was called to order at 3:17 p.m.

1. CALL TO ORDER

Members Present: Steve Rogers, Chair
Ken Nordhoff, Vice-Chair
Dan Schwarz, Member
Julie Carter, Alternate Member
Deirdre Dolan, Alternate Member
Members Absent: Herb Pike, Member
Other Attendees: Richard Averett, Executive Director
Jennifer Bower, Director of Human Resources
Bill Poland, Keenan and Associates
Steve Gedestad, Keenan and Associates
Karen Thesing, Keenan and Associates

2. CHANGES TO THE ORDER OF AGENDA - None

3. APPROVAL OF CONSENT AGENDA

- A. Approval of **February 27, 2014** Minutes
- B. Approval of FY2015 Budget
- C. Approval Administrative & Financial Policies Updates including Conflict of Interest Code
Action: Moved and seconded (Schwarz/Dolan) to approve consent agenda.
AYES: Rogers, Nordhoff, Schwarz, Carter, Dolan
NOES: None
ABSTAIN: None

4. TREASURER'S REPORT - None

5. OLD BUSINESS - None

6. NEW BUSINESS - None

7. PUBLIC COMMENT - None

8. ADJOURNMENT – The meeting adjourned at 3:17 p.m. The next regular meeting is scheduled for August 21, 2014 at 1:00 p.m. in Dublin.



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TO: BOARD OF DIRECTORS **BOD Meeting: 6-30-2014**
FROM: RICHARD AVERETT, Executive Director/CFO **Item: 7A**
SUBJECT: ADDITIONAL CONTRIBUTION TO MSA FOR INSURANCE RESERVES

RECOMMENDATION

Authorize an additional contribution to MSA of \$375,000 for insurance reserves.

BACKGROUND

In June 2014 California Joint Powers Insurance Authority (CJPIA) issued the LGS loss run for claims originating while the Agency was a member of the CJPIA insurance pool. Final costs of the claims and costs passed through to the Agency are not known at this time. Since leaving the CJPIA pool, LGS has joined the Municipal Services Authority (MSA). The final costs from CJPIA to MSA are expected to exceed MSA reserves.

Staff is proposing additional contributions to MSA to better prepare the insurance pool to meet these expenses. A contribution of \$375,000 is expected to result in LGS net equity at fiscal-year-end of approximately \$500,000. With contributions from both MSA member agencies, the expected MSA fiscal-year-end net equity before audit adjustments for insurance claims would be approximately \$1.45M.

FISCAL IMPACT

An additional contribution of \$375,000 to MSA would exceed anticipated net improvements in LGS financial position for FY2014. The result of this additional contribution would be a loss of approximately \$250,000 for the fiscal year.