

**LOCAL GOVERNMENT SERVICES AUTHORITY
EXECUTIVE COMMITTEE MINUTES
FEBRUARY 18, 2016**

The Local Government Services Authority held a regular meeting of the Executive Committee on February 18, 2016 at Dublin Civic Center Regional Meeting Room. The meeting was called to order at 3:32 p.m.

1. CALL TO ORDER

Members Present: Steve Rogers, Chair
Julie Carter, Alternate Member
Dan Schwarz, Member
Ken Nordhoff, Member

Members Absent: Mike Garvey, Member

Other Attendees: Richard Averett, Executive Director
Jennifer Bower, Director of Administrative Services
Tara Sanders, Deputy Clerk of the Board

2. PUBLIC COMMENT – None.

3. APPROVAL OF CONSENT AGENDA

- A. Approval of **November 19, 2015** Minutes
 - B. Approval of Payments and Deposits made October 2015 through December 2015
 - C. Acceptance of LGS Position Listings
- Action:** Moved and seconded (Nordhoff/Schwarz) to approve consent agenda items A, B, and C.
- AYES:** Nordhoff, Schwarz, Carter, Rogers
- NOES:** None
- ABSTAIN:** None

4. TREASURER'S REPORT

- A. Review of Preliminary Fiscal-Year-To-Date Financial Reports through December 2015
Executive Director Averett reviewed financial performance, noting that while LGS is not in positive territory fiscal year to date, over the first six months of the fiscal year LGS had contributed substantially to administrative cost recovery and still is maintaining the minimum target net equity. This is an information item and no action was taken.

5. OLD BUSINESS

Recess to Closed Session 3:37 p.m.

- 1. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION Initiation of litigation pursuant to Government Code Section 54956.9(d) (4): One potential case.

Reconvene Regular Meeting 3:48 p.m.

- A. Report from Closed Session – Direction was provided to legal counsel and staff with a request for a report back to the Committee in approximately a month.

6. NEW BUSINESS

- A. Considered Amendments to the Restated Joint Powers Agreement to provide that the JPA will indemnify Member Agencies and to add Associate Membership status.
Action: Moved and seconded (Schwarz/Rogers) to continue for a comprehensive review of the JPA Agreement and return of recommended policy changes, including indemnification.
AYES: Nordhoff, Schwarz, Carter, Rogers
NOES: None
ABSTAIN: None
- B. Authorize the Appointment of a Board Secretary
Action: Moved and seconded (Schwarz/Carter) to approve the appointment of Tiffany Buraglio as Board Secretary.
AYES: Nordhoff, Schwarz, Carter, Rogers
NOES: None
ABSTAIN: None

- 7. ADJOURNMENT** – The meeting adjourned at 3:49 p.m. The next regular meeting is scheduled for May 19, 2016 at 1:00 p.m. in Larkspur.