

**LOCAL GOVERNMENT SERVICES AUTHORITY  
EXECUTIVE COMMITTEE MINUTES  
MAY 19, 2016**

The Local Government Services Authority held a regular meeting of the Executive Committee on May 19, 2016 at the Central Marin Police Authority Community Room. The meeting was called to order at 4:04 p.m.

**1. CALL TO ORDER**

Members Present: Steve Rogers, Chair  
Ken Nordhoff, Member  
Dan Schwarz, Member  
Julie Carter, Alternate Member  
Members Absent: Michael Garvey, Member  
Other Attendees: Richard Averett, Executive Director  
Jennifer Bower, Director of Administrative Services  
Tara Sanders, Assistant Board Clerk

A. Election of Officers

**Action:** Nomination of Steve Rogers as Chair and Chris Foss as Vice-Chair. Moved and seconded (Schwarz/Carter) to elect Rogers as Chair and Foss as Vice-Chair.

**AYES:** Nordhoff, Schwarz, Rogers, Carter

**NOES:** None

**ABSTAIN:** None

**2. PUBLIC COMMENT – None**

**3. APPROVAL OF CONSENT AGENDA**

A. Approval of **February 18, 2016** Minutes

B. Approval of Payments and Deposits made January 2016 through March 2016

C. Approval of LGS Position Listings

**Action:** Moved and seconded (Carter/Schwarz) to approve consent agenda.

**AYES:** Nordhoff, Schwarz, Rogers, Carter

**NOES:** None

**ABSTAIN:** None

**4. TREASURER’S REPORT**

A. Review of Preliminary Fiscal-Year-To-Date Financial Reports through March 2016

Executive Director Averett reviewed the preliminary year-to-date financial reports, noting that the JPA’s performance is on track to achieve the results forecasted in the FY17 budget report approved by the Board. Negative performance by year-end is expected due to costs and lost revenue associated with CalPERS actions. This is an information item and no action was taken.

B. Authorization to Extend External Auditor Engagement

**Action:** Moved and seconded (Nordhoff/Carter) to approve extending external auditor engagement.

**AYES:** Nordhoff, Schwarz, Rogers, Carter

**NOES:** None

**ABSTAIN:** None

**5. OLD BUSINESS – None**

**6. NEW BUSINESS - None**

7. **ADJOURNMENT** – The meeting adjourned at 4:05 p.m. The next regular meeting is scheduled for August 18, 2016 at 1:00 p.m. in Walnut Creek.