

LGS BOARD AGENDA

Agenda materials may be viewed on the Agency's web site or by contacting the Executive Director prior to the meeting.

REGULAR MEETING
March 30, 2017
12:30 p.m.

Dublin Civic Center
Regional Meeting Room
100 Civic Plaza
Dublin, CA 94568

1. CALL TO ORDER

2. PUBLIC COMMENT

Each speaker is limited to two minutes. If you are addressing the Board on a non-agenda item, the Board may briefly respond to statements made or questions posed as allowed by the Brown Act (Government Code Section 54954.2). However, the Board's general policy is to refer items to staff for attention, or have a matter placed on a future Board agenda for a more comprehensive action or report.

3. APPROVAL OF CONSENT AGENDA

Consent agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

A. Approval of **September 15, 2016** Minutes

Action

4. TREASURER'S REPORT - None

5. OLD BUSINESS - None

6. NEW BUSINESS

A. Consideration of Appointment to Fill Executive Committee and MSA Board Member Vacancies

Action

7. EXECUTIVE DIRECTOR AND MEMBER REPORTS

A. Executive Director:

B. Members:

8. ADJOURN

The next Regular Meeting will take place on August 17, 2017 at 1:00 p.m. in Walnut Creek.

Americans with Disabilities Act

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Richard Averett at (650) 587-7301. Notification in advance of the meeting will enable Agency to make reasonable arrangements to ensure accessibility.

**LOCAL GOVERNMENT SERVICES AUTHORITY
BOARD OF DIRECTORS MINUTES
SEPTEMBER 15, 2016**

The Local Government Services Authority held a regular meeting of the Board of Directors on September 15, 2016 at the Leshner Center for the Arts Encore Room. The meeting was called to order at 2:03 p.m.

1. CALL TO ORDER

Members Present: Steve Rogers, Chair
Dan Schwarz, Member
Ken Nordhoff, Member
Julie Carter, Alternate Member

Other Attendees: Richard Averett, Executive Director
Jennifer Bower, Director of Administrative Services
Mike Garvey, LGS Executive Committee Member
Sky Woodruff, JPA General Counsel
Scott Kivel, JPA Special Counsel
John Bartel, Bartel & Associates

2. PUBLIC COMMENT – None

3. APPROVAL OF CONSENT AGENDA

- A. Approval of **May 19, 2016** Minutes
- B. Notification of Approval of Amended and Restated JPA Agreement
 - Action:** Moved and seconded (Rogers/Carter) to approve consent agenda.
 - AYES:** Rogers, Schwarz, Nordhoff, Carter
 - NOES:** None
 - ABSTAIN:** None

4. TREASURER’S REPORT - None

5. OLD BUSINESS

Recessed to Closed Session 2:08 p.m.

1. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Initiation of litigation pursuant to Government Code Section 54956.9(d)(4): One potential case.

Reconvened Regular Meeting 3:50 p.m.

A. Report from Closed Session – The Chair stated that direction was provided to LGS legal counsel.

6. NEW BUSINESS

- A. Approve Resolution **LGSBOD2016-02** Updating Administrative and Financial Policies
 - Action:** Moved and seconded (Nordhoff/Carter) to approve resolution **LGSBOD2016-02** updating the Administrative and Financial Policies and noting that the timeframe to allow second reimbursements under the Mobile Computing Policy is scheduled to begin on December 1, 2016.
 - AYES:** Rogers, Schwarz, Nordhoff, Carter
 - NOES:** None
 - ABSTAIN:** None

7. ADJOURNMENT – The meeting adjourned at 3:52 p.m. The next regular meeting is scheduled for November 17, 2016 at 10:00 a.m. in Yountville.

TO: BOARD OF DIRECTORS **BOD Meeting: 3-30-2017**
FROM: RICHARD AVERETT, Executive Director **Item: 6A**
**SUBJECT: CONSIDERATION OF APPOINTMENT TO FILL EXECUTIVE
COMMITTEE AND MSA BOARD VACANCIES**

RECOMMENDATION

Appoint Board Member Fran Robustelli, Interim City Manager of Walnut Creek, to fill the vacancies on the Executive Committee and the MSA Board left by the resignation of Board Member Ken Nordhoff.

BACKGROUND

A vacancy has occurred within the LGS Executive Committee and the MSA Board with the resignation of the City Manager of Walnut Creek. The new designated representative from Walnut Creek has assumed JPA Board duties since the vacancy. The JPA Board has the authority to appoint representatives to the Executive Committee and to the MSA Board as provided for by the JPA Agreements.

FISCAL IMPACT

There is no fiscal impact from the appointment of Board Member Robustelli to the LGS Executive Committee and as LGS representative on the MSA Board.