

**LOCAL GOVERNMENT SERVICES AUTHORITY
EXECUTIVE COMMITTEE MINUTES
NOVEMBER 17, 2016**

The Local Government Services Authority held a regular meeting of the Executive Committee on November 17, 2016 at the Yountville Community Center Art Room. The meeting was called to order at 10:47 a.m.

1. CALL TO ORDER / ROLL CALL

Members Present: Steve Rogers, Chair
Dan Schwarz, Member
Ken Nordhoff, Member
Julie Carter, Alternate Member
Absent Members: Mike Garvey, Member
Other Attendees: Richard Averett, Executive Director
Jennifer Bower, Director of Administrative Services
Jeff Kise, Finance & Operations Manager
Fran Robustelli, Walnut Creek ACM

2. PUBLIC COMMENT – None

3. APPROVAL OF CONSENT AGENDA

- A. Approval of **September 15, 2016** Minutes
- B. Approval of LGS Position Listings
- C. Approval of Regularly Scheduled Meetings Calendar
- D. Approval of Payments and Deposits made September 2016 through October 2016
Action: Moved and seconded (Nordhoff/Carter) to approve consent agenda.
AYES: Rogers, Nordhoff, Schwarz, Carter
NOES: None
ABSTAIN: None

4. TREASURER'S REPORT

- A. Review of Preliminary Fiscal-Year-To-Date Financial Reports through September 2016
Executive Director Averett reviewed the preliminary year-to-date financial reports, noting the loss is attributable to the CalPERS audit of LGS and its impact on our largest client. Therefore, cost control measures are being implemented to slow the trajectory, and provide more time to resolve the CalPERS audit and resulting issues.
- B. Approval of Independently Audited FY2016 Audited Financial Statements
Action: Moved and seconded (Carter/Schwarz) to approve Audited FY2016 Financial Statements.
AYES: Rogers, Nordhoff, Schwarz, Carter
NOES: None
ABSTAIN: None

5. OLD BUSINESS

Recess to Closed Session 10:52 a.m.

- 1. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION
Initiation of litigation pursuant to Government Code Section 54956.9(d)(4): One potential case.

Reconvene Regular Meeting 11:42 a.m.

- A. Report from Closed Session – The Chair reported that no action was taken.

6. NEW BUSINESS

A. Approval of Auditor RFP and Authorization to Issue RFP

Action: Moved and seconded (Carter/Nordhoff) to approve Auditor RFP and Authorization to Issue RFP.

AYES: Rogers, Nordhoff, Schwarz, Carter

NOES: None

ABSTAIN: None

7. EXECUTIVE DIRECTOR, COMMITTEE, MSA AND MEMBER REPORTS

A. Executive Director: briefly discussed likely JPA activity over the next 12 months.

B. Members: requested more discussion/planning regarding long-term JPA activity.

8. ADJOURNMENT – The meeting adjourned at 11:45 p.m. The next regular meeting is scheduled for February 16, 2017 at 1:00 p.m. in Dublin.