

**LOCAL GOVERNMENT SERVICES AUTHORITY
BOARD OF DIRECTORS MINUTES
SEPTEMBER 15, 2016**

The Local Government Services Authority held a regular meeting of the Board of Directors on September 15, 2016 at the Leshner Center for the Arts Encore Room. The meeting was called to order at 2:03 p.m.

1. CALL TO ORDER

Members Present: Steve Rogers, Chair
Dan Schwarz, Member
Ken Nordhoff, Member
Julie Carter, Alternate Member

Other Attendees: Richard Averett, Executive Director
Jennifer Bower, Director of Administrative Services
Mike Garvey, LGS Executive Committee Member
Sky Woodruff, JPA General Counsel
Scott Kivel, JPA Special Counsel
John Bartel, Bartel & Associates

2. PUBLIC COMMENT – None

3. APPROVAL OF CONSENT AGENDA

- A. Approval of **May 19, 2016** Minutes
- B. Notification of Approval of Amended and Restated JPA Agreement
 - Action:** Moved and seconded (Rogers/Carter) to approve consent agenda.
 - AYES:** Rogers, Schwarz, Nordhoff, Carter
 - NOES:** None
 - ABSTAIN:** None

4. TREASURER’S REPORT - None

5. OLD BUSINESS

Recessed to Closed Session 2:08 p.m.

1. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**

Initiation of litigation pursuant to Government Code Section 54956.9(d)(4): One potential case.

Reconvened Regular Meeting 3:50 p.m.

A. Report from Closed Session – The Chair stated that direction was provided to LGS legal counsel.

6. NEW BUSINESS

- A. Approve Resolution **LGSBOD2016-02** Updating Administrative and Financial Policies
 - Action:** Moved and seconded (Nordhoff/Carter) to approve resolution **LGSBOD2016-02** updating the Administrative and Financial Policies and noting that the timeframe to allow second reimbursements under the Mobile Computing Policy is scheduled to begin on December 1, 2016.
 - AYES:** Rogers, Schwarz, Nordhoff, Carter
 - NOES:** None
 - ABSTAIN:** None

7. ADJOURNMENT – The meeting adjourned at 3:52 p.m. The next regular meeting is scheduled for November 17, 2016 at 10:00 a.m. in Yountville.