

**LOCAL GOVERNMENT SERVICES AUTHORITY
EXECUTIVE COMMITTEE MINUTES
AUGUST 24, 2017**

The Local Government Services Authority held a regular meeting of the Executive Committee on August 24, 2017 at the Walnut Creek City Hall 2nd Floor Conference Room. The meeting was called to order at 3:11 p.m.

1. CALL TO ORDER / ROLL CALL

Members Present: Steve Rogers, Chair
Julie Carter, Alternate Member, Vice Chair
Michael Garvey, Member
Fran Robustelli, Member
Dan Schwarz, Member
Other Attendees: Richard Averett, Executive Director
Jennifer Bower, Director of Administrative Services
Sky Woodruff, General Counsel

A. Election of Officers – This item was deferred for confirmation of last election.

2. PUBLIC COMMENT - None

3. APPROVAL OF CONSENT AGENDA

- A. Approval of **May 26, 2017** Minutes
 - B. Approval of LGS Position Listings
 - C. Approval of Regularly Scheduled Meetings Calendar
 - D. Approval of Payments and Deposits made May 2017 through July 2017
- Action:** Moved and seconded (Garvey/Schwarz) to approve consent agenda
AYES: Rogers, Garvey, Robustelli, Schwarz, Carter
NOES: None
ABSTAIN: None

4. TREASURER'S REPORT

- A. Review of Preliminary Fiscal-Year-To-Date Financial Reports through June 2017
Information item; no action was taken. Executive Director Averett noted that the loss this year was higher than predicted due to high legal costs in June. Administrative expenses continue to be about 30% below the first half of the fiscal year. The reserve is below the \$500,000 threshold. TAM is expected to leave at the end of October.

5. OLD BUSINESS

Recess to Closed Session 3:19 a.m.

- 1. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION
Initiation of litigation pursuant to Government Code Section 54956.9(d)(4): One potential case.

Reconvene Regular Meeting 4:08 p.m.

- A. Report from Closed Session
The Chair noted that no reportable action was taken.

6. NEW BUSINESS - None

7. EXECUTIVE DIRECTOR AND COMMITTEE MEMBERS

- A. Executive Director: Staff is preparing a claim for insurance reimbursement of expenses related to CalPERS. A financial plan for going forward will be presented at the November meeting.
- B. Members: none.

8. ADJOURN – The meeting adjourned at 4:10 p.m. The next regular meeting is scheduled for November 16, 2017 at 10:00 a.m. in Yountville.