

**LOCAL GOVERNMENT SERVICES AUTHORITY  
EXECUTIVE COMMITTEE MINUTES  
NOVEMBER 16, 2017**

The Local Government Services Authority held a regular meeting of the Executive Committee on November 16, 2017 at the Yountville Town Hall Council Chambers. The meeting was called to order at 11:11 a.m.

**1. CALL TO ORDER / ROLL CALL**

Members Present: Steve Rogers, Chair  
Julie Carter, Alternate Member, Vice Chair  
Fran Robustelli, Member  
Dan Schwarz, Member

Absent Members: Michael Garvey, Member

Other Attendees: Richard Averett, Executive Director  
Jennifer Bower, Director of Administrative Services  
Jeff Kise, Finance and Operations Manager  
Sky Woodruff, General Counsel  
Scott Kivel, Special Counsel

**A. Election of Officers**

**Action:** Moved and seconded (Schwarz/Robustelli) to elect Rogers as Chair and Foss as Vice Chair.

**AYES:** Rogers, Carter, Robustelli, Schwarz

**NOES:** None

**ABSTAIN:** None

**2. PUBLIC COMMENT - None**

**3. APPROVAL OF CONSENT AGENDA**

- A. Approval of **August 24, 2017** Minutes
- B. Approval of LGS Position Listings
- C. Approval of Regularly Scheduled Meetings Calendar
- D. Approval of Payments and Deposits made August 2017 through October 2017 – **Correction to agenda: through October 2017**

**Action:** Moved and seconded (Carter/Robustelli) to approve consent agenda

**AYES:** Rogers, Carter, Robustelli, Schwarz

**NOES:** None

**ABSTAIN:** None

**4. TREASURER'S REPORT**

- A. Review of Preliminary Fiscal-Year-To-Date Financial Reports through September 2017 Information item; no action was taken. Executive Director Averett noted the Authority has, through MSA, filed a claim for reimbursement of expenses made for the on-going CalPERS matter. Claims proceeds will enable the JPA to continue to work for a reasonable resolution of the matter.
- B. Approval of Independently Audited FY2017 Financial Statements  
This matter was deferred until final published statements are ready to be reviewed prior to consideration by the Authority.

**5. OLD BUSINESS - None**

**6. NEW BUSINESS - None**

**7. EXECUTIVE DIRECTOR AND COMMITTEE MEMBERS**

- A. Executive Director: none
- B. Members: none.

**8. ADJOURN** – The meeting adjourned at 11:17 a.m. The next regular meeting is scheduled for February 15, 2018 at 1:00 p.m. in Dublin.

**11:52 a.m.**

**9. CONVENE SPECIAL LGS EXECUTIVE COMMITTEE MEETING – CLOSED SESSION**

**Recess to Closed Session**

CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION  
(Pursuant to Government Code Sections 54956.9(d)(1))

Name of Case: Administrative Appeal of CalPERS Audit Services Review

**12:52 p.m.**

**Reconvene Special Meeting**

- A. Report Out of Closed Session – The Chair reported that no reportable action was taken.

**10. ADJOURN** – The closed session adjourned at 12:53 p.m.