

**LOCAL GOVERNMENT SERVICES AUTHORITY  
BOARD OF DIRECTORS MINUTES  
NOVEMBER 15, 2018**

The Local Government Services Authority held a regular meeting of the Board of Directors on November 15, 2018 at the Yountville Town Hall Council Chambers. The meeting was called to order at 10:38 a.m.

**1. CALL TO ORDER**

Members Present: Steve Rogers, Chair  
Julie Carter, Alternate Member, Vice Chair  
Dan Schwarz, Member

Absent Members: Fran Robustelli, Member

Other Attendees: Richard Averett, Executive Director  
Sophia Selivanoff, Director of HR Services  
Jeff Kise, Finance and Operations Manager  
Kendall Flint, Director of Communications & Outreach – joined 11:16  
Rich Oppenheim, Administrative Services Manager – joined 11:16  
Chris Paxton, Project Advisor – joined 11:16  
Mark Moses, Director of Finance Services – joined 11:16  
Sky Woodruff, JPA General Counsel  
Scott Kivel, JPA Special Counsel

**2. PUBLIC COMMENT – None**

**3. APPROVAL OF CONSENT AGENDA**

- A. Approval of **May 17, 2018** Minutes
- B. Approval of **May 17, 2018** Executive Committee Minutes
- C. Approval of Payments and Deposits made April 2018 through September 2018  
**Action:** Moved and seconded (Carter/Schwarz) to approve consent agenda.  
**AYES:** Rogers, Schwarz, Carter  
**NOES:** None  
**ABSTAIN:** None

**4. TREASURER’S REPORT**

- A. Review of Preliminary Fiscal-Year-To-Date Financial Reports through September 2018 Information item; no action was taken. Finance Manager Kise noted that FYTD net was negative \$89,650 due to cost related to CalPERS and no revenue. The net balance was negative \$1,038,948 due to the protracted dispute with CalPERS.
- B. Approve FY18 Audited Financial Statements  
Finance Manager Kise summarized audited financial statements, noting a loss for the year of \$1,195,540 and a net balance of negative \$949,298.  
**Action:** Moved and seconded (Carter/Schwarz) to approve FY18 Audited Financial Statements.  
**AYES:** Rogers, Schwarz, Carter  
**NOES:** None  
**ABSTAIN:** None

**5. OLD BUSINESS**

**10:46 a.m.**

**Recess to Closed Session**

**CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION**

Pursuant to Government Code Section 54956.9(d)(1)

Name of Case: Administrative Appeal of CalPERS Audit Services Review

**Reconvene Meeting**

Report out of Closed Session – No reportable action was taken.

**11:14 a.m.**

**11:16 a.m. – Kendall Flint, Rich Oppenheim, Chris Paxton and Mark Moses joined the meeting.**

**6. NEW BUSINESS**

- A. Approval of Resolution LGSBOD2018-02 Agreement with Municipal Shared Services Corp (MSS) and Distribution of Assets.  
Executive Director Averett and General Counsel Woodruff reported that MSS would be established following action by the Board, and it would be available to resolve any outstanding tasks. Woodruff noted that non-profit benefit corporations were used by public agencies and cited several examples. Averett noted that any remaining assets would be distributed to MSS to help resolve JPA outstanding issues. Chair Rogers asked for public comment and there was none.

**Action:** Moved and seconded (Carter/Schwarz) to approve Resolution LGSBOD2018-02 Agreement with Municipal Shared Services and Distribution of Assets.

**AYES:** Rogers, Schwarz, Carter

**NOES:** None

**ABSTAIN:** None

- B. Approval of Resolution LGSBOD2018-03 Terminate and Dissolve the JPA.  
Executive Director Averett noted that dissolution would occur when MSS was operational. Chair Rogers asked for public comment and there was none.

**Action:** Moved and seconded (Carter/Schwarz) to approve Resolution LGSBOD2018-03 Terminate and Dissolve the JPA.

**AYES:** Rogers, Schwarz, Carter

**NOES:** None

**ABSTAIN:** None

**7. EXECUTIVE DIRECTOR AND MEMBER REPORTS**

- A. Executive Director: This concludes a 16-year run of serving public agencies in California. LGS was a successful model, which enabled RGS to have a more robust administrative structure than otherwise would have been possible.
- B. Members: Members expressed that even though this tool is no longer available to help, the needs of public agencies for this type of support remains.

**8. ADJOURNMENT AND AUTHORIZE CHAIR TO APPROVE FINAL MINUTES**

**Action:** Moved and seconded (Schwarz/Carter) to approve adjournment and authorization of the Chair to approve final LGS minutes.

**AYES:** Rogers, Carter, Schwarz

**NOES:** None

**ABSTAIN:** None

The meeting adjourned at 11:29 a.m.

Minutes approved by Chair Rogers Steve Rogers Date: 11/26/2018